

TUFTS UNIVERSITY VETERINARY
ALUMNI/AE ASSOCIATION BYLAWS
SEPTEMBER 20, 2017

Article I - The name of this organization shall be Tufts University Veterinary Alumni Association (TUVAA)

Article II - The purpose of this organization shall be to promote school spirit and to work in cooperation with the administration, faculty, and students for the welfare of the school and its graduates.

Article III – Active membership shall consist of all Cummings School of Veterinary Medicine graduates and house officers who have completed their internship or residency training at Cummings School: active members shall be entitled to vote.

Honorary membership may be conferred to those who have been:

1. Faculty of Cummings School for a minimum of 5 years or
2. Worthy benefactors of Cummings School

Such membership will be at the discretion of the Association and will be voted upon at the annual meeting.

Article IV – There shall be one officer of the association which will be the President. Term of office shall be two years with opportunity for renewal for one additional term.

Duties: President – Work closely with the Advisory Committee members and Team Leaders to ensure the organization meets its annual goals. Act as primary liaison between the Alumni Office and the TUVAA throughout the course of the term. When appropriate, attend school events and act as a positive ambassador for the school and for the school’s alumni.

Article V - The officer will be elected by the membership at the Annual Meeting. Officer should ordinarily have been active in TUVAA affairs during the year prior to their election.

Article VI – The governing body of the association shall be an Advisory Committee consisting of the President, class representatives, team leaders of each active team, a faculty liaison (see Article IX) and a representative of the Alumni Relations Office (with the later as a nonvoting member). The Advisory Committee will coordinate and oversee the activities of all TUVAA teams. This Committee will act as the

approving body regarding team direction/activities. This committee will also govern the creation or dissolution of a team based upon periodic evaluation of the organization's changing need(s) or direction.

Article VII – Teams will be formed or disbanded at the discretion of the Advisory Committee. Teams will consist of any active or honorary association member who has an interest in the team's area of focus. Alumni Relations Office representatives may assist teams as needed to help attain the goals of the team. Teams will identify goals and projects to be presented before and approved by the Advisory Committee. Teams will determine the frequency, schedule and meeting method for their specific team, but each active team will be responsible for presenting regular updates at Advisory Committee meetings. Each Team will appoint a Team Leader who will serve a minimum of two years with the opportunity for renewal. Team Leaders will function to organize the efforts of a team while it is active. Team Leaders are required to assist the Advisory Committee and the Alumni Relations Office in identifying a new Team Leader prior to stepping down.

Article VIII – Class representatives will serve a minimum of one year with opportunity for renewal. If a class representative completes three consecutive years in the position, successive renewals will be at the discretion of the Advisory Committee. Class Representatives are required to assist the Advisory Committee and the Alumni Relations Office in identifying a new Class Representative prior to stepping down. Class representatives will serve as members of the Advisory Committee and as such will provide input and guidance on activities of the TUVAA. Class Representatives will act as the liaison between the TUVAA and their graduating class. During their class reunion celebration year, Class Representatives will assist the Alumni Relations Office to ensure the reunion reflects the wishes of the alumni it is honoring.

Article IX – If none of the Advisory Committee members is a faculty member, a faculty member who is also an alumni will serve as a member of the Advisory Committee. The purpose of this position is to bring the faculty's perspective to the discussion. The faculty liaison will serve for two years with opportunity for renewal.

Article X – The Alumni Office will act as the facilitator for TUVAA Advisory Committee meetings. It will additionally provide administrative/logistical support, assist with scheduling meetings and keep an active calendar for all the TUVAA Advisory Committee, class representatives, and teams in order to assist in the attainment of TUVAA goals and objectives. The Office will further provide guidance and serve as liaison to Cummings School and Tufts University in keeping with the goals and ideas of TUVAA.

Article XI - The Annual Meeting will be held at a time and location determined by the Advisory Committee in order to elect officers, hear reports, take on new members and promote school spirit. Members at large will be given at least 30 days notice in advance of said meeting. One additional meeting of the Advisory Committee will be held at a time and location as determined by the committee.

Article XII - All elections and other votes by the members of the Advisory Committee will be decided by a simple majority, provided that a quorum of five is present in person or by proxy.

Article XIII - There are no dues associated with membership.

Article XIV - These bylaws may be amended at any Annual Meeting by a simple majority vote of those members present, provided that a copy of the proposed changes has been included in an announcement of the meeting mailed at least 30 days in advance of said meeting.